

UNITED STATES DISTRICT COURT – MIDDLE DISTRICT OF GEORGIA
JUROR QUALIFICATION QUESTIONNAIRE
FREQUENTLY ASKED QUESTIONS

Q I received a questionnaire to complete and return to the United States District Court. Is this a scam?

A No, this is not a scam. Your name has been randomly selected from the Georgia Voter Registration List. You are being considered for jury service in the Middle District of Georgia. Your answers to the questions help us determine whether you are qualified to serve as a juror at some point in the next four years.

Q I have never registered to vote. How did my name get selected to receive the questionnaire?

A The Georgia Secretary of State's Office provided the Court with a list of names and addresses from the Voter Registration List. The list included all persons registered to vote in the 2016 Presidential Election. If you have further questions about that, you should contact the Secretary of State's Office at 404-656-2871 or at www.sos.ga.gov/elections.

Q I received a postcard, but there was no qualification questionnaire to complete. What do I do?

A The court encourages that the questionnaire be completed electronically within ten days by going to the Court's website at www.gamd.uscourts.gov. There you will see a link named E-Juror. Click on that link. The next screen will take you to the questionnaire. You will be asked to enter your nine digit participant number (which can be found on your postcard), the first three letters of your last name, and your date of birth. At that point, you will begin to answer the questions on the questionnaire. When you have answered all the questions, hit the submit button and you are finished.

Q I received the postcard asking me to complete the questionnaire, but I did not complete it within the ten day period. Can I still complete the questionnaire now?

A Yes, please do.

Q I received the postcard asking me to complete the questionnaire. It says on the postcard that if I do not complete the questionnaire electronically, a paper questionnaire will be mailed to me. I do not have access to a computer or I do not want to complete the questionnaire electronically. If I wait on the paper questionnaire to be mailed to me, I will miss the ten day deadline. What will happen then?

A If you would like to wait on the paper questionnaire to be mailed to you, that will be fine. If the Court does not receive your electronic questionnaire, a paper questionnaire will be mailed to you within the next few weeks. It is not necessary for you to phone the Court and ask that a questionnaire be mailed to you.

Q I received the paper questionnaire, but it was damaged or it has now been misplaced. What do I do?

A You can still go to the Court's website at www.gamd.uscourts.gov and complete the questionnaire electronically. There you will see a link named E-Juror. Click on that link. The next screen will take you to the questionnaire. You will be asked to enter your nine digit participant number which can be found on your postcard, the first three letters of your last name, and your date of birth. At that point, you will begin to answer the questions on the questionnaire. When you have answered all the questions, hit the submit button and you are finished.

OR

You can wait on another paper questionnaire to be mailed to you. The Court will follow-up with another paper questionnaire within a few weeks. It is not necessary to phone the court and ask that another questionnaire be mailed to you.

Q My son and/or daughter received the questionnaire, but they are away in college. What do I do?

A If the person is away in college and, if it is possible, forward the questionnaire to them. The ten day return deadline will be waived. If it is not possible to forward the questionnaire, you may complete and return it to the court. You should note in the remarks section of the questionnaire that you have completed the form on their behalf and why. Also, please include what your relationship to the person is. Do not sign the form.

Q There is a Jr. and a Sr. living in the household. The questionnaire does not indicate Jr. or Sr.; how do I determine for whom the questionnaire is intended?

A If both are registered to vote in Georgia, please contact the jury clerk at 478-752-2617 or send an email to juryclerk@gamd.uscourts.gov and request a birth date search.

Q My family member is away serving in the military. What do I do with the questionnaire?

A If possible, forward the questionnaire to the military address. The ten day return deadline will be waived. If it is not possible to forward the questionnaire, you may complete and return the form to the Court. You should note in the remarks section that you have completed the form on their behalf and why. Also, please include what your relationship to the family member is. Do not sign the form.

Q What if I am a caretaker for a disabled person who receives a questionnaire or I receive a questionnaire for a relative who is now deceased?

A Return the questionnaire on that person's behalf. In the remarks section on the back of the questionnaire, write:

1. the nature of the person's disability; or
2. the date of his/her death; and
3. your name and relationship to the individual

- Q I received the questionnaire, but it is addressed to a family member or friend who no longer lives at my address. What do I do?
- A If possible, forward the questionnaire to the new address. The ten day return deadline will be waived. If it is not possible to forward the questionnaire, please write on the questionnaire that the person no longer lives at that address and then return the questionnaire to the Court.
- Q What should I do if the questionnaire is sent to someone who is currently out of state?
- A If the person is away from home for a short period of time (less than two months), you may either forward it to the person or hold the questionnaire until he and/or she returns. Upon return he and/or she can complete and return the questionnaire to the Court. If the person will be away from home for more than two months and you are unable to forward the questionnaire, please write that information on the questionnaire and return it to the Court.
- Q I am 70 years of age or older and do not wish to be considered for possible jury selection at a later date. What do I do?
- A In our court, if you are 70 years of age or older and would like to be disqualified from serving as a juror, we still ask that you return the questionnaire to us. Please answer all questions, including Question No. 14 – Grounds for Requesting Excuse. By that question, you should color in the oval shape beside the “1”. That will let us know that you are asking to be disqualified based on your age. Please then sign the form and return it to the court.