

**UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF GEORGIA**

Pro Se Application to the Clerk  
For Electronic Filing Access

I, (*name and party*) \_\_\_\_\_, hereby apply to the clerk for permission to electronically file in Case No. \_\_\_\_\_. In making this application, I affirm the following information:

1. I have read and agree to comply with the Local Rules of the Middle District of Georgia, the Administrative Procedures for Electronic Filing, and the Style Guide for E-filing. My failure to abide by these documents will be grounds for termination of my electronic filing privileges.
2. I have a valid PACER account.
3. I understand that once I register for e-filing, I will receive notices and documents only by email in this case and I will no longer receive them by regular mail. My email address is \_\_\_\_\_.
4. I meet the following technical requirements to successfully e-file:
  - a. A computer with internet access;
  - b. Daily access to an email account to receive notifications from the Court and notices from CM/ECF;
  - c. A scanner to convert documents that are only in paper format into PDF electronic format;
  - d. A word-processing program to create documents; and
  - e. A pdf reader and a pdf writer to convert word processing documents into pdf format.
5. This application only applies to the case number specified above.
6. The use of electronic filing will conform to Rule 11(b) of the Federal Rules of Civil Procedure.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

GRANTED

DENIED